

Executive

June 23 2009

7.00 pm

Town Hall, Peckham Road, London SE5 8UB

Membership

Councillor Nick Stanton
Councillor Kim Humphreys
Councillor Paul Kyriacou
Councillor Tim McNally
Councillor Adele Morris
Councillor David Noakes
Councillor Paul Noblet
Councillor Lisa Rajan
Councillor Lewis Robinson
Councillor Linda Manchester

Portfolio

Leader of the Council
Deputy Leader and Housing
Environment
Resources
Citizenship, Equalities and Communities
Executive Member for Health and Adult Care
Regeneration
Children's Services
Culture, Leisure and Sport
Community Safety

INFORMATION FOR MEMBERS OF THE PUBLIC

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Contact

Everton Roberts on 020 7525 7221 or 020 7525 4395 or email:
everton.roberts@southwark.gov.uk

Members of the committee are summoned to attend this meeting

Nick Stanton

Leader of the Council

Date: June 15 2009



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Executive

Tuesday June 23 2009
7.00 pm
Town Hall, Peckham Road, London SE5 8UB

Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
	MOBILE PHONES	
	Mobile phones should be turned off or put on silent during the course of the meeting.	
1.	APOLOGIES	
	To receive any apologies for absence.	
2.	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT	
	In special circumstances, an item of business may be added to an agenda within five clear working days of the meeting.	
3.	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any personal interests and dispensation in respect of any item of business to be considered at this meeting.	
4.	PUBLIC QUESTION TIME (15 MINUTES)	
	To receive questions from members of the public which have been submitted in advance of the meeting in accordance with the executive procedure rules.	
5.	MINUTES	1 - 12
	To approve as a correct record the Minutes of the open section of the meeting held on May 19 2009.	

Item No.	Title	Page No.
6.	DEPUTATION REQUESTS	13 - 14
	To consider deputation requests received from Sceaux Gardens Tenants Association in respect of door entry systems and a group of tenants in respect of resident involvement service	
7.	SOUTHWARK YOUTH COUNCIL - TERMS OF REFERENCE FOR NEW PARTICIPATION MODEL	15 - 23
	To agree the terms of reference for the relaunched Southwark Youth Council and new participation model.	
8.	AUTISTIC SPECTRUM CONDITIONS STRATEGY - OUTCOME OF THE STATUTORY CONSULTATION	24 - 30
	To agree to establish autism resource bases at Brunswick Park (25 places), Redriff (20 places), Rye Oak (20 places) and Snowfields (14 places) primary schools from 31 August 2009 and to agree to increase Spa secondary special school's size from 80 to 100 places from 31 August 2011.	
	To agree to designate Haymerle primary special school as a special school with 72 places for children with autism from 31 August 2010.	
9.	APPOINTMENTS TO OUTSIDE BODIES 2009-10 - REPORT	31 - 48
	To agree appointments to outside bodies for the 2009-10 year.	
10.	NOMINATIONS TO PANELS, BOARDS AND FORUMS 2009-10 - REPORT	49 - 65
	To agree nominations to panels, boards and forums for the 2009-10 year.	
	DISCUSSION OF ANY OTHER OPEN ITEMS AS NOTIFIED AT THE START OF THE MEETING.	
	EXCLUSION OF PRESS AND PUBLIC	
	The following items are included on the closed section of the agenda. The Proper Officer has decided that the papers should not be circulated to the press and public since they reveal confidential or exempt information as specified in paragraphs 1 – 7, Access to Information Procedure Rules of the Constitution. The specific paragraph is indicated in the case of exempt information.	
	The following motion should be moved, seconded and approved if the	

Item No.

Title

Page No.

executive wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 – 7, Access to Information Procedure Rules of the Constitution.”

PART B - CLOSED BUSINESS

DISCUSSION OF ANY OTHER CLOSED ITEMS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

Date: June 15 2009



EXECUTIVE

MINUTES of the OPEN section of the meeting of the EXECUTIVE held on TUESDAY
May 19 2009 at 5.00pm at the Town Hall, Peckham Road, London SE5 8UB

PRESENT: Councillor Nick Stanton, Leader of the Council
Councillor Kim Humphreys, Deputy Leader and Housing
Councillor Jeff Hook, Environment
Councillor Tim McNally, Resources
Councillor Adele Morris, Citizenship, Equalities and Communities
Councillor David Noakes, Health and Adult Care
Councillor Paul Noblet, Regeneration
Councillor Lisa Rajan, Children's Services and Education
Councillor Lewis Robinson, Culture, Leisure and Sport

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Paul Kyriacou.

2. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS AS URGENT

No late items were identified.

DISCLOSURE OF INTERESTS AND DISPENSATIONS

No disclosures were made.

4. PUBLIC QUESTION TIME

There were no public questions.

5. MINUTES

RESOLVED: That the open minutes of the meeting held on April 28 2009 be agreed as a correct record and signed by the chair.

6. DEPUTATION REQUESTS (see pages 1-3 & 290-291)

RESOLVED: That the deputation requests be heard.

Wilson's Residents Association

The deputation spokesperson addressed the meeting in relation to the sale of South House. The deputation stated that the land behind South House had been effectively part of Lucas Gardens, with full public access for as long as residents could remember and residents were concerned, with the sale of South House, that some of the land would be sacrificed for short term financial gain. The spokesperson advised that there has been much community and local concern about this issue.

Berth Holders at South Dock Marina

The deputation spokesperson addressed the meeting and outlined the ongoing discussions with the council relating to the new terms and conditions at South Dock Marina. Various issues were raised and Councillor Stanton gave the deputation a personal assurance to investigate the matter and establish relevant facts. The deputation indicated that there were a number of forthcoming evictions which the executive have asked be suspended, pending this investigation by Councillor Stanton.

7. ADOPTION OF THE ROAD SAFETY PLAN (see pages 3-83)

- RESOLVED:**
1. That the outcomes of the public consultation and the subsequent amendments to the road safety plan were considered.
 2. That the contents of the report were considered and the road safety plan adopted.
 3. That it be noted that the effectiveness of the agreed plan would be continually monitored and in the meantime the feasibility of the following should be investigated:-
 - Work with London's Strategic Camera Partnership to roll out speed averaging cameras in place of fixed safety cameras.
 - Explore the possibility of taking over traffic speed enforcement using the Sustainable Communities Act.
 - Work with Transport for London and neighbouring boroughs on road safety education, as it is recognised that 50% of all vehicles start and end journeys outside Southwark.
 - Work with Transport for London and Central Government to amend our road safety objectives as they amend theirs.
 - With regard heavy and light goods vehicles operated by Southwark or their contractors, specify that all new vehicles are fitted and existing vehicles are retro fitted (if feasible) with side impact bars to reduce the likelihood of pedestrians and cyclists falling under the wheels.

8. **SUPPURT FOR SOUTHWARK BUSINESSES IN THE RECESSION** (see pages 84-91)

RESOLVED: a) That the content of the report be noted and the following enhancements to services to support local businesses be agreed:

- a) Promote the small business rate relief scheme, as set out in paragraph 10 of the report
- b) That the Supply Southwark Group be instructed to develop and implement at the earliest opportunity a method to promote opportunities for Southwark businesses to supply to the council by advertising contracts locally, as set out in paragraph 18 of the report
- c) Make best endeavours to accelerate payments to suppliers as set out in paragraph 23 of the report and
- d) Permit businesses that are commercial property tenants of the council to pay rents monthly rather than quarterly, as set out in paragraphs 27 to 31 of the report.

9. **STRATEGIC VISION FOR ELMINGTON ESTATE** (see pages 92-109 & 292-293)

RESOLVED: 1. That a revised strategy for the regeneration of the Elmington Estate, be agreed as follows, thereby amending the executive decision of November 22 2005:

- i. That officers bring forward a scheme to develop the two cleared sites designated as A & B in Appendix 1 of the report with a mixed tenure housing development.
 - ii. That officers review community provision in the area and that no dedicated community facility or tenants' hall is provided as part of the Elmington sites A and B redevelopment.
- 2. That the delegation of decisions on detailed implementation of recommendation 1.i) to the strategic director of regeneration and neighbourhoods be agreed and request a report back to executive on the final decision for disposal.
 - 3. That it be agreed that consideration is given to preparing a Challenge Fund bid to the Homes and Communities Agency (HCA) to build new council homes on alternative suitable council-owned sites but not on the Elmington Estate.
 - 4. That an option appraisal exercise is undertaken for blocks designated 1-14 in Appendix 1 and Table 2 of the report, and that recommendations are reported back to executive by September 2009.
 - 5. That the preparation for investment works at blocks 6,12 and 13 be continued in line with the council's Decent Homes programme, in parallel with the option appraisal exercise be noted.

10. **CORE STRATEGY PREFERRED OPTIONS** (see pages 110-212)

- RESOLVED:**
1. That the Core Strategy Preferred Options (appendix A) with any changes (set out in table 1 and 2) be agreed for consultation.
 2. That the consultation plan and report (appendix B and C) be agreed. On policy 7, family homes, officers should draft appropriate wording to deal with concerns about the issue raised on two double bedrooms in 2, 3 and 3 plus bedroom properties based on 50-100% range and a variety of tenure.
 3. That the draft Sustainability Appraisal (appendix D) be agreed.
 4. That the Equalities Impact Assessment (appendix E) be agreed.
 5. That the following points be addressed:
 - a. The wording on the affordable housing map for the Elephant and Castle section of the map be amended to read "a minimum of 10 to 35%..." and
 - b. That it be noted that if further sites are identified as part of consultation on the SHLAA map (Strategic Housing Land Availability Assessment map) that landowners would be consulted with if this happens.

11. **MOTIONS REFERRED FROM COUNCIL ASSEMBLY APRIL 8 2009** (see pages 213-225, 229, 294)

Cross River Tram

- RESOLVED:**
1. That the continuing cross-party support in Southwark for the cross river tram be noted and disappointment be reiterated that the Mayor of London has chosen not to support the project by removing a commitment to develop the project from the Transport for London business plan.
 2. That it is believed that the tram would increase access to employment for people from some of London's most deprived areas, support the regeneration of Elephant and Castle, Aylesbury and Peckham and provide construction jobs, while providing a clean, green transport solution for one of the few areas in central London without a tube line.
 3. That the decision to kick-start the East London Line extension 2B, which with the cross river tram would transform transport options in Southwark be welcomed.
 4. That the chancellor's announcement in his 2008 pre-budget report of £20bn in fiscal stimulus to be brought forward before April 2010 be further noted.

5. That it be noted that the leader of the council wrote to transport minister Lord Adonis, seeking funding for the cross river tram from this fiscal stimulus and that the response said that the cross river tram does not currently qualify for money from the pre-budget report fiscal stimulus, where existing funding is brought forward, because spending on the project is not currently part of Transport for London's business plan: It further notes, however, that the response also said: 'Should the Mayor [of London] decide to fund the project, we would be happy to discuss with him the possibility of delivering it expediently.'
6. That executive write to the Mayor of London asking him to make the cross river tram project part of Transport for London's business plan.
7. That the executive to write to the Chancellor asking him to review the decision to only bring forward existing funding in the fiscal stimulus, and make provision for the funding of the tram as part of the fiscal stimulus package.
8. That the executive member for regeneration's assertion at the January council meeting that he would "continue [to seek] funding sources for the project, be they public or private, through a variety of forums such as Cross River Partnership be noted.
9. That the executive member for regeneration to continue to seek such funding sources in his role as chair of the Cross River Partnership and update members on his current progress.

Youth Provision

- RESOLVED:**
1. That it be noted that in the Liberal Democrats' 2006 election manifesto the party pledged to carry out a full audit of youth facilities in the borough. It is noted that in July 2007, the executive agreed a report entitled 'Activities for Young People – Things to do, places to go, someone to talk to in Southwark' which reported the results of the audit that had been undertaken.
 2. That it be noted that the audit informed the creation of the Children and Young Peoples Partnership's Things to do priority areas and resulted in a rebalancing of spending on youth services and facilities across Southwark, compensating for historic under-investment in parts of the borough.
 3. That it be noted that last year's joint area review the council's youth services were given only an 'adequate' or two star rating.
 4. That it be noted that in the 2008 residents' survey, youth facilities were the services that residents thought were most important and also the services that they were most dissatisfied with. It notes that the same was true in the 2006 residents' survey and that despite massive government grants for children and young people and significant capital investment in youth facilities by the council, residents' satisfaction with youth facilities has not significantly improved.

5. That it be noted that as a result of the government's failure to take account of the significant additional pressures placed on the council's budget by the recession, the executive was forced to identify £17.3m of savings in the 2009-10 budget. It is noted that £381,000 (4.5%) of the savings were from the youth service budget, and that this amount equates to approximately 0.3% of the budget for 11-19 year old and youth services division.
6. That it is noted that the £381,000 savings identified from youth services will be generated from the modernisation and integration of the division and will not involve cuts in front-line services in the youth service. It is further noted that £150,000 of new funding was allocated to the youth service from the WNF programme for work-based learning sites.
7. That it is acknowledged that Southwark has unacceptably high levels of teenage conceptions and child obesity and recognises these are key shared strategic priority for Young Southwark, the primary care trust and the executive. It is further noted the coordinated activities undertaken by these agencies to address these problems, including:
 - a) The roll out of a healthy schools accreditation which has seen 65% of Southwark Schools attain Health Schools status.
 - b) The recent "Team Around the Issue" event on March 11, where officers came together to discuss approaches to the 5 priority areas, including childhood obesity.
 - c) The Teenage Pregnancy Summit on March 23 2009 which looked at new approaches to tackling this issue.
8. That it be noted that Southwark's levels of young people not in employment, education or training (NEETs) were the third highest in London in 2007, but notes that the number of Southwark young people in NEET has fallen from 875 in 2004 to 395 (54.8% fall) as a result of coordinated work by the council, including:
 - a) Targeted work with those with poor attendance at end of Year 11 (e.g. 5 hot spot schools targeted and being support).
 - b) Development of Foundation 2 Work programme in Southwark College where 40 young people NEET have been enrolled since Jan'09 and therefore off the NEET register.
9. That the children's services and education scrutiny sub-committee's youth provision review, which was discussed by the executive in December last year be noted. It be noted that at that meeting, the executive agreed to ensure that the findings of the review would be taken into account in the current review of youth services across the borough. It be noted that officers checked this course of action with the chair of children's scrutiny and agreed with him that the executive would report back as part of that review process in April 2009.

10. That it be noted that the youth service is currently being reviewed and restructured, with a view to meeting government demands for an integrated and targeted youth support service. It be noted that the restructure is aimed at streamlining management structures and will not affect front-line staff or services.
11. That concern that residents' satisfaction with youth facilities remains low be expressed and that teenage pregnancy, obesity and the number of young people not in education, employment or training remain serious challenges for the borough.
12. That the review of youth services offered by the council be endorsed which is currently being undertaken and calls on the executive to report back to council assembly on the outcome of the review, given its overwhelming importance to all members.

Bus Route 42

- RESOLVED:**
1. That it is believed that the extension of the route of the 42 bus from North Dulwich to Sainsbury's via East Dulwich Grove to Sainsbury's on Dog Kennel Hill would benefit Village, East Dulwich and South Camberwell wards.
 2. That the cross party work over many years to promote the proposed new route be noted.
 3. That the planning consent obtained by Sainsbury's to accommodate the turn-round on their premises providing a proper terminus for this route with facilities for drivers and standstill space for the buses as presently the buses terminating in Sunray Avenue cause noise and inconvenience to residents be welcomed.
 4. That the previous delays by Transport for London (TfL) are regretted, and welcomes a recent undertaking to review the business case.
 5. That the widespread support for the extension evidenced by the responses to the recent Village ward councillors' questionnaire and the interest shown by "Southwark News" be noted.
 6. That executive ensure that the council as a whole promotes the extension with vigour and that the executive member for environment writes to London Mayor Boris Johnson requesting that the re-routing proposal be given high priority.
 7. That these concerns be fed into the overview and scrutiny work on buses.

A Borough-wide Food Strategy

- RESOLVED:**
1. That the executive request that overview and scrutiny committee be asked to consider allocating the issue of a Borough Wide Food Strategy and points raised in the motion as set out below to one of their unthemed committees:
 - a) Notes the vitality, vibrancy and diversity of Southwark's food industries and cultures.
 - b) Notes that the production, processing and manufacturing, transport, storage and distribution, sale, purchasing, preparation, consumption and disposal of food within and beyond Southwark has significant implications for health, environmental, economic, social/cultural and security issues across the borough.
 2. That the value of allotments to the production of sustainable and healthy and local food in the borough be noted, and adopt the following action:
 - a) Improve the quality of information available to residents, by improving the council's website.
 - b) Look for ways to increase the borough's allotments, as some of the allotments in the borough are on waiting lists only.
 - c) Engage with the London Food Board to look at practical ways in which food can be grown sustainably.
 - d) Provide an undertaking that the council will not close any allotments, and ensure rents are affordable by the many, not the few.
 3. That the development of a borough wide food strategy be undertaken with a view to:
 - a) improving the health and reduce the health inequalities of people living and working in Southwark
 - b) reducing poverty and deprivation
 - c) reducing the negative environmental impacts of Southwark's food system
 - d) supporting a vibrant food economy
 - e) celebrating and promoting Southwark's food culture
 - f) enhancing Southwark's food security
 - g) encouraging healthy eating in schools.
 4. That the executive to report back to council assembly within 6 months on progress in developing the strategy.

Council Housing for Southwark Council

- RESOLVED:**
1. That the announcement by the Prime Minister in a speech in January 2009 be welcomed that: "...if local authorities can convince us that they can deliver quickly and cost effectively more of the housing that Britain needs, and if local authorities can build social housing in sustainable communities that meets the aspirations of the British people for the 21st century, then we will be prepared to give you our full backing and put aside any of the barriers that stand in the way of this happening."
 2. That it is believed that Southwark is a local authority which has proven its ability to build sustainable communities and to deliver quickly and cost effectively and notes that there are three barriers to the council building new council homes:
 - a) the fact that the council is unable to access grant from the homes and communities agency (HCA) to support the cost of building new homes.
 - b) the high interest rate applying when the council borrows money under current prudential borrowing rules, which set the effective interest rate at an average of historic rates, rather than the current public works loan board (PWLB) rate.
 - c) uncertainty over the future of housing revenue account (HRA) subsidy during the joint CLG/Treasury review, which has not yet issued any proposals.
 3. That it be noted with concern that despite past commitments and promises from senior Labour politicians, including the current Deputy Leader of the Labour Party, about the 'fourth option' and council home building, these three barriers have remained in place.
 4. That the government be called upon to use the next budget to make provision for Southwark and other councils to access grant from the Homes and Communities Agency (HCA) and to amend borrowing rules to take account of current low interest rates, thereby allowing us to build new council homes.
 5. That executive write to the Prime Minister with immediate effect seeking a clear and unequivocal guarantee that his January announcement will be followed by genuine action, rather than repeating the empty promises of the past, which have left so many across the country trapped on housing waiting lists.
 6. That disappointment is expressed to the £100 million allocated to the Challenge Fund to develop new properties which has to be shared by all authorities.

Surrey Canal Road Station

- RESOLVED:**
1. That the joint funding of £60 million from the Department for Transport and £15 million from Transport for London (TfL) to complete Phase 2 of the East London Line Extension (ELLX) be welcomed.
 2. That it be noted that funding for a new station at Surrey Canal Road, just over the border in Lewisham, has not yet been secured as part of the scheme. It notes the considerable local demand in South Bermondsey and North Peckham for a new station there and the strong regeneration case for the station.
 3. That the leaders of all the political groups to write jointly to the Mayor of London and the Transport Secretary urging them to fund this vital piece of public transport infrastructure as part of the planned Phase 2 works. It calls on the executive to work with the Mayor of Lewisham to effectively lobby for the new station.
 4. That the strong support for a station at Surrey Canal Road from Millwall FC be noted and calls on the leaders, in their letter to the Mayor, to request that TfL officers meet with Millwall representatives to discuss the proposals and ways to involve the club.
 5. That the leader of the council to also support Lambeth Council in any bid made for a Brixton ELLX stop, for a better linked inner south London.
 6. That the receipt of the letter from the Mayor of London dated May 15 2009 concerning Surrey Canal Road Station be noted. This confirms that the decision and provision of a new station at Surrey Canal Road will follow an assessment process and discussions with the Department for Transport on the additional funding required.

Fuel Poverty Bill

RESOLVED: That it be noted that the Fuel Poverty Bill did not succeed.

12. **REVENUES AND BENEFITS STRATEGIC APPROACH** (see pages 226-229)

Stephanie Fleck, head of legal advices provided legal advice to the executive on this item. Deborah Collins, strategic director of legal and democratic services had left the executive meeting prior to the discussion and consideration of this item.

- RESOLVED:**
1. That it be noted that the existing contractual arrangements with Liberata UK Ltd for the revenues & benefits service have not been extended. The contract has a termination period which expires on March 31 2011 at which time new arrangements will need to be in place.
 2. That it be noted that consideration needs to be given to what the arrangements will be following termination and that an alternative service needs to be arranged and that a range of options including those outlined in the report will be analysed prior to a gateway 1 report being presented.

3. That a gateway 1 report be received outlining the preferred option for approval in autumn 2009.

13. **VOLUNTARY AND COMMUNITY SECTOR ASSET MANAGEMENT REVIEW** (see pages 230-282)

Reference to the Housing Act 1980 in the appendix (under 'legislation') should be amended to read the Housing Act 1985.

- RESOLVED:**
1. That the asset management strategy for the voluntary and community sector (VCS) property portfolio (Appendix 1 of the report) be approved.
 2. That the asset management plan for the voluntary community sector property portfolio be approved.
 3. That the asset transfer policy and protocols be approved.
 4. That the rent and lettings policy be reaffirmed and agreed that it will not be reviewed until the voluntary community sector strategy has been in place for at least two years.

14. **ACTION PLAN IN RESPONSE TO THE REPORT AND RECOMMENDATIONS PREPARED BY PROFESSOR DEREK GARDINER INTO THE CIRCUMSTANCES SURROUNDING THE DEATH OF MRS E LAMBERT** (see pages 283-289)

- RESOLVED:** That the action plan prepared in response to the independent report into the circumstances surrounding the death of Mrs E Lambert be received, as agreed at the meeting on February 10 2009.

Executive expressed their thanks to Professor Derek Gardiner for his report.

EXCLUSION OF PRESS AND PUBLIC

It was moved, seconded and,

- RESOLVED:** That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in category 3 and 7a of paragraph 10.4 of the Access to Information Procedure Rules of the Southwark Constitution.

The following is a summary of the decisions taken in the closed section of the meeting.

1 **MINUTES**

The minutes of the closed section of the meeting held on April 28 2009 were approved as a correct record and signed by the chair.

2 **REVENUES AND BENEFITS STRATEGIC APPROACH**

The decision relation to this item is set out in the open minute item 12.

The meeting ended at 6.50pm

CHAIR:

DATED:

DEADLINE FOR NOTIFICATION OF CALL-IN UNDER SECTION 21 OF THE OVERVIEW AND SCRUTINY PROCEDURE RULES IS MIDNIGHT, WEDNESDAY MAY 27 2009.

THE ABOVE DECISIONS WILL NOT BE IMPLEMENTABLE UNTIL AFTER THAT DATE. SHOULD A DECISION OF THE EXECUTIVE BE CALLED-IN FOR SCRUTINY, THEN THE RELEVANT DECISION WILL BE HELD IN ABEYANCE PENDING THE OUTCOME OF SCRUTINY CONSIDERATION.

Item No.	Classification: Open	Date: June 23 2009	Meeting Name: Executive
Report title:		Deputation requests	
Ward(s) or groups affected:		All	
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATION

1. That executive consider whether or not to hear a deputation from the Sceaux Gardens Tenants Association in respect of a request for the implementation of door entry system in the Voltair block.
2. That executive consider whether or not to hear a deputation from a group of tenants in respect of the Review of the Resident Involvement Service.

BACKGROUND INFORMATION

3. When considering whether to hear a deputation request, executive can decide to
 - Receive the deputation at this meeting or a future meeting; *or*
 - That the deputation not be received; *or*
 - Refer the deputation to the most appropriate committee/sub-committee.
4. A deputation shall consist of no more than six people, including its spokesperson. Only one member of the deputation shall be allowed to address the meeting for no longer than 5 minutes. After this time members may ask questions of the deputation for up to 5 minutes.
5. Any relevant resource or community impact issues will be contained in the comments of the strategic director.

KEY ISSUES FOR CONSIDERATION

Deputation request - Sceaux Gardens Tenants Association

6. A deputation request has been received from the Chair of Sceaux Gardens Tenants Association in respect of a request for a door entry system for 1 – 30 Voltaire, Sceaux Gardens. The deputation have stated that the request for a door entry system is being made due to the increasing misuse of the stairways, lifts and roof areas of the Voltaire block. The deputation wish to make their case to the executive.

Deputation request from a group of Tenants in respect of the Review of the Resident Involvement Service

7. A deputation request has been received from a group of tenants in respect of the review of the resident involvement service.
8. The tenants wish the council to establish a joint working party consisting of tenants and leaseholders, council officers and elected members to consider all the issues relating to the resident involvement review afresh.
9. Along with the request, the deputation submitted the officer report [on the resident involvement review] to tenants council dated 20 April 2009, the tenants council decision and the Tenant Involvement Working Party, best value final vision from 2004.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Comments from the strategic director of environment and housing – Sceaux Gardens Tenants Association

10. To follow

Comments from the strategic director of environment and housing – Review of the Resident Involvement Service

11. To follow

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Deputation Request File	Town Hall, Peckham Road, London SE5 8UB	Everton Roberts 020 7525 7221 / Paula Thornton 020 7525 4395

Audit Trail

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Constitutional Officer	
Version	Final	
Dated	June 15 2009	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Strategic Director of Environment and Leisure	Yes	To follow
Date final report sent to Constitutional Team		June 15 2009

Item No.	Classification: Open	Date: June 23 2009	Meeting Name: Executive
Report title:		Southwark Youth Council – Terms of reference for new participation model	
Ward(s) or groups affected:		All	
From:		Assistant Director of 11-19 services and youth	

RECOMMENDATION(S)

1. The Executive note the terms of reference for the relaunched Southwark Youth Council and new participation model.
2. The Executive agree the terms of reference for new participation model.
3. The Executive support the cross council implementation of the participation model.

BACKGROUND INFORMATION

4. Southwark's Enhanced Youth Inspection by Ofsted published on 16 December 2008, cited Southwark's young people's involvement in decision making, planning and evaluation as adequate. It recommended the youth service should fully implement the Young Southwark participation framework.
5. As a result a Joint Action Plan was drawn up for the youth service, building on existing good practice, whose outcomes included:
 - Terms of Reference agreed by Children Services Management Team for the relaunched Southwark Youth Council.
 - Stakeholder events for all secondary schools and other represented young people.
 - All members of Youth Council and lower participation tiers democratically elected by Sept 2009.
 - Youth Council meetings held regularly, supported by sub structures within community areas.
 - Clear and transparent lines of responsibility in place.

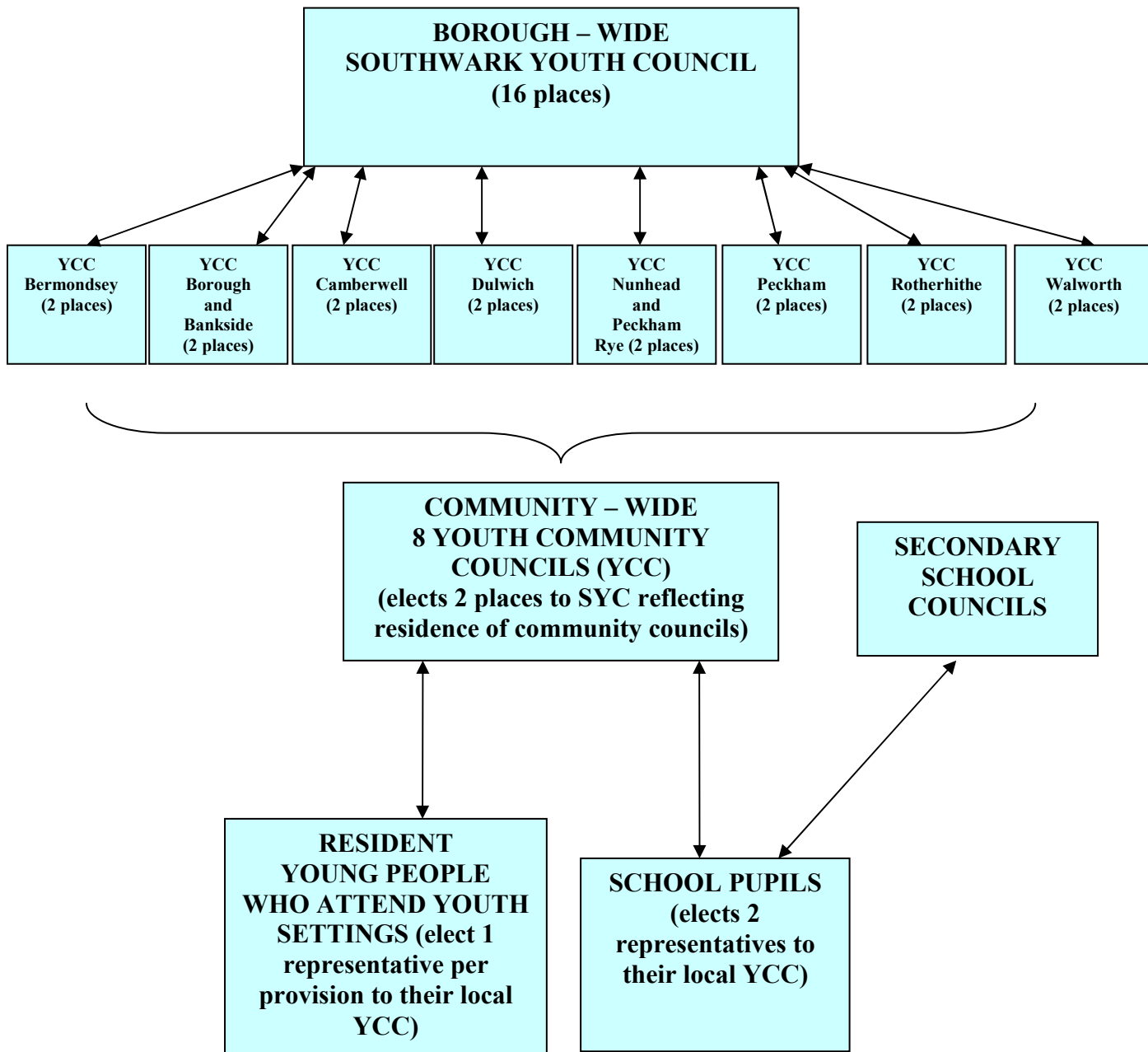
KEY ISSUES FOR CONSIDERATION

6. The participation model being proposed recognises that young people need to advise decision making at the highest level in the borough. It also recognises that a participation model without a democratic mandate has no accountability and cannot truly represent young people in Southwark.
7. Currently elected young people (e.g. Members and Deputy Members of the UK Youth Parliament) can be disconnected from the local issues and local young people. Therefore a model is needed that represents young people through their school, local community and borough which can address their issues and enable them to feel they are being truly represented.

8. The Children and Young People's Plan guidance for 2009 by the Department for Children, Families, and Schools, states that genuine participation of children, young people, parents, carers and families is crucially important. It states that children and young people should all be encouraged to look at their current service provision and be asked about their hopes and aspirations for the future – to help develop a vision of what their services, communities and neighbourhoods should deliver. Local authority good practice needs to show that children's voices need to be at the heart of service improvements and planning for sustainable futures.
9. Implementing the Participation Framework was a key requirement in the Enhanced Youth Inspection which the Youth Service have committed to implementing this year as part of the Joint Action Plan. Progress on achieving this outcome will be reviewed by Ofsted's CAA inspection.

Policy implications

10. The proposed model is as follows:



Borough-wide Southwark Youth Council

11. Southwark Youth Council will represent young people across the borough. Two representatives from each of the eight Community Councils to be elected to the Southwark Youth Council. The 16 Southwark Youth Council members will be elected for one year with members eligible to stand for a further year. Maximum time to serve on Southwark Youth Council will be two years. Southwark School

Pupils and college students in years 10-13 and young people resident in the borough aged 14- 18 will be eligible to stand.

12. Once in post members will be encouraged to take an area of responsibility which will shadow the portfolios of the Leader and Executive that are relevant to children and young people, acting in an advisory capacity. SYC members' views can help to contribute to the key priorities of the Children and Young People plan and other council policy. This will be organised through officer support.
13. Likewise SYC members will be encouraged to work with the Chief Executive and Strategic Directors from the Corporate Management Team in an advisory capacity, according to their area of responsibilities. SYC members' views can help to contribute to the Southwark Council's key corporate priorities including the Local Area Agreement targets that cover children and young people. Also SYC Members will be encouraged to forge individual links with organisations that are part of Young Southwark, including the Primary Care Trust. Again this will be organised through officer support.
14. Training will be available for all members to equip them for their area of responsibility, assisted by a participation officer.
15. The objectives of the SYC will be to:
 - To advise the political and executive officer leadership for the Council on key issues affecting children and young people across the borough.
 - Represent young people's voices from across the borough.
 - Advise and assist in the development of other youth groups in the borough by linking with other networks, mentoring and providing training.
 - Educate adults and other young people and be a consultative body on the needs and experiences of children and young people.
 - In co-operation with the 8 Youth Community Councils influence the allocation of the Youth Capital and Opportunity Fund. It is hoped that SYC members in conjunction with the 8 YCCs will eventually influence the allocation of other participatory budgets that affect children and young people.
16. Co-opted Members - The group may invite other interested parties and/or partners to its meetings to enable it to carry out its duty. Such members will not have voting rights but will have observer and advisory status. Partners asked to participate could include local voluntary organisations that cater for young people in hard to reach groups for example LGBT youth group, Speakerbox for Children Looked After and Fast Forward that represent children and young people with disabilities. In the development of the new SYC, membership will be transitional. Current SYC members will have the option to be co-opted as part of the transitional arrangements for developing SYC.
17. Southwark Youth Council will be relocated to the Canada Water Library when it opens in 2011. SYC members will meet on a regular basis with the Leader and Executive, Chief Executive and Strategic Directors, members of Young Southwark and senior policy-makers in the Council. The regularity and format of their meetings according to what best meets everyone needs, but will include formal agendas and minutes taken.

18. Finally members will be accountable to their respective Youth Community Councils for decisions made by Southwark Youth Council where they have to report back on a regular basis, as well as SYC members visiting and addressing School Councils that are located in their community areas. SYC can feedback to a wider audience of young people through newsletters, website 'Whtvr' and blog.
19. Southwark Youth Council will meet with Young Southwark on a bi-monthly basis continuing the current arrangement of the present Youth Council.

Youth Community Councils

20. Youth Community Councils will represent the following eight local areas in the borough:
 - Bermondsey
 - Borough and Bankside
 - Camberwell
 - Dulwich
 - Nunhead & Peckham Rye
 - Peckham
 - Rotherhithe
 - Walworth
21. Every school pupil in Southwark will elect two representatives to their Youth Community Council. They will be elected for one year with the option of re-election for another year. There will also be one elected representative from other youth activity sites, including youth clubs and organisations representing hard to reach groups, in their respective community area.
22. We envisage that once the Youth Community Councils are up and running they will have a close working relationship with the Community Councils with the regularity and format of their meetings organised accordingly. Proposals on a format for the meetings can be agreed between the Chairs of the Community Councils and YCC members, through officer support. The benefits from having a close working relationship include:
 - Strengthen the views of young people in the wider community
 - Formally represent the views of young people on all decisions of the Community Councils which affect young people in the area.
 - Educate and inform other young people and be a consultative body on the needs and experiences of children and young people living in a particular Community Council area.
 - Regular meetings between the respective Youth Community Councils and Community Councils.
 - Inter generational development and supporting cohesion and improved perceptions between young people and adults.

School Councils and other youth activity sites

23. There will be elections in all secondary and independent schools, special schools, Pupil Referral Units and FE colleges for young people in Years 10-13 to sit on their school council. We envisage that the School Councils will be consulted on the curriculum design of their school as well as local extended school services offered to pupils. Electoral Services will offer elections training and support for elections to School Councils and Youth Community Councils.

24. There will be elections in all youth activity sites for young people aged 14-18 who are resident in the borough and do not study in Southwark. One young person will be elected from each youth provision to their local Youth Community Council.

25. Timescale and delivery

Deliverable	Timeframe
Southwark school pupils to have elections for their School Councils and elect two representatives to their local Youth Community Council. Likewise resident young people to nominate one representative per provision through their local youth setting.	By end of September 2009
Existing Southwark Youth Council and Area Forum representatives to be consulted to support development transformation and offered the opportunity to continue their participation by getting involved in the new format.	From September – November 2009
2 representatives from each Youth Community Council to be elected to Southwark Youth Council.	By November 2009

Community Impact Statement

26. The participation model supports the Southwark Alliance priorities as set out in Southwark 2016 – Sustainable Community Strategy for the direct engagement of local people – as electors, residents, students, service users and through businesses, faith groups and voluntary organisations. In particular, by involving local people in the design and scrutiny of public services, encouraging user feedback and ensuring that the voices of all our communities, including children and young people, are actively canvassed and listened to.

27. The model proposals also support Southwark's Community Empowerment strategy through the establishment of elected Youth Community Councils that will give a formal voice to young people in influencing the decisions of the Community Councils and will be an important step in engaging young people in promoting local democracy.

28. Finally the model is within the spirit of the independent Councillors Commission report *Representing the future* which proposed:

- actively engaging with young people in participative activities such as consulting on a new road layout near a school;
- creating opportunities for young people to meet councillors to discuss their concerns and interests; and,
- making young people aware of what councillors do and how to become a councillor.

Resource implications (CSC09009)

29. There will need to be sufficient officer support for the relaunched Southwark Youth Council and 8 Youth Community Councils to ensure they carry out their duties effectively. This includes offering training to elected SYC and Local Members as and when necessary.

30. The costs of providing this support will be contained within existing Youth Service revenue budgets.

Legal Concurrent

31. The Council is asked to agree the terms of reference for the new participation model to relaunch the Southwark Youth Council.

32. The power to create a Youth Council is consistent with the well beings powers contained in Section 2 of the Local Government Act 2000. In addition the creation of a Youth Council is consistent with and supports the Council's duties to children and young People under the Children Act 1989, Children Act 2004 and the Children and Young People's Plan.

33. When considering the terms of reference for the Youth Council, members should have regard to the following:

- Parental consent will be required for those under 18 years of age
- All adults meeting with those young people under 18 years of age should have a current Criminal Records Bureau check

Consultation

34. The new participation model proposals were presented at the annual 'Your Talk, Our Take' conference on 1st April. 127 children and young people and practitioners attended, which included 11 secondary schools, 1 Pupil Referral Unit, 1 special school and James Allen Independent School. Also children and young people from organisations that provide services in the community were also present that included SE1 United, Millwall Community Scheme, Southwark Travellers, the Salmon Centre, and Speakerbox.

35. In the morning workshops children and young people welcomed the principle of having an elected model, which they felt would help raise the profile of what Southwark Youth Council does in representing their views at the highest level in Southwark. They felt that their opinions would be taken more on board from the school if they and their fellow School Council members had a democratic mandate.

36. The Executive Member for children services and education formally introduced the participation model proposals to the annual 'Your Talk, Our Take' conference on 1st April. Preliminary discussions have taken place with the Leader, who has fed into the proposals, but further consultation with the Leader, and Executive members for children services and citizenship, equalities and communities will take place. This has already resulted in the model proposing a close working relationship with the Community Councils and Youth Community Councils.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
<u>Southwark's Enhanced Youth Inspection</u> , Ofsted, 16 December 2008	Tooley Street	Jonathan Slater
<u>Southwark Joint Area Action Plan</u> , 11-19 services and youth directorate, March 2009		
<u>The Children and Young People's Plan guidance for 2009</u> , Department for Children, Families, and Schools, January 2009		
<u>Southwark 2016 – Sustainable Community Strategy</u> , Southwark Alliance		
<u>Southwark's Community Empowerment Strategy – Draft</u> , Corporate Strategy, May 2009		
<u>Representing the future</u> , Councillors Commission, December 2007		

Audit Trail

Lead Officers	Jane Bailey, Assistant Director of 11-19 services and youth	
Report Author	Jonathan Slater, Policy Officer – Strategy and Partnerships	
Version	Final	
Dated	12 June 2009	
Key Decision	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES		
Officer Title	Comments Sought	Comments included
Strategic Director Communities, Law & Governance	Yes	Yes
Chief Finance Officer	No	No
Children's Services HR	No	No
Children's Services Finance	Yes	Yes

Item No	Classification: Open	Date: June 23 2009	Meeting Name Executive
Report title:		Autistic Spectrum Conditions Strategy – Reporting back the outcome of the statutory consultation	
Ward (s) or groups affected:		Borough wide	
From:		Strategic Director of Children’s Services	

RECOMMENDATION

1. That the Executive agrees to establish autism resource bases at Brunswick Park (25 places), Redriff (20 places), Rye Oak (20 places) and Snowfields (14 places) primary schools from 31 August 2009.
2. That the Executive agrees to increase Spa secondary special school’s size from 80 to 100 places from 31 August 2011.
3. That the Executive agrees to designate Haymerle primary special school as a special school with 72 places for children with autism from 31 August 2010.

BACKGROUND INFORMATION

4. The Executive agreed at their meeting on 16 December 2008 that formal consultation be carried out on establishing autism resource bases at Brunswick Park, Redriff, Rye Oak and Snowfields primary schools; to increase Spa secondary special school’s size from 80 to 100 places and to designate Haymerle primary special school as a special school for children with autism.
5. Following the initial consultation Executive agreed on 17 March 2009 to the publication of statutory notices for these proposals.
6. The statutory consultation on the proposals to establish the autism resource bases at the four primary schools, increasing Spa secondary special school’s size and designating Haymerle primary special school solely for ASC pupils has now been completed and Executive is recommended to agree the proposals. As a result of the programme for the works at Spa secondary special school now becoming available, which shows that the building works will not be completed until summer 2011, it is recommended that the Spa secondary special school change takes place from 31 August 2011, rather than 31 August 2010 as initially consulted on.

KEY ISSUES FOR CONSIDERATION

7. The statutory consultation on these proposals has now been completed. Statutory notices were displayed at all the main entrances of all the schools, in the South London Press and the Southwark News and in local libraries. All respondents to the initial consultation process received a copy of the statutory notice. The statutory consultation period ran from 2 April 2009 to 14 May 2009. Two responses have been received as a result of the statutory consultation

process. These are appraised below.

Provision of autism resource bases at Brunswick Park, Redriff, Rye Oak and Snowsfields primary schools from 31 August 2009

8. No responses have been received about these proposals.

Designation of Haymerle primary special school as solely for pupils with ASC from 31 August 2010

9. The Haymerle primary special school governing body have no objection to the proposal as the change reflects the current pupil population. The governing body confirms that to accommodate the proposed number of pupils with autism at the school there will need to be capital investment in the school building. In response, there is an allocation in the Primary Capital Programme to support the change at the school and the scheme will be worked up with the Headteacher and governing body.

Increase in the size of the Spa secondary special school from 80 to 100 places from 31 August 2011

10. A resident and their neighbour in a street near to Spa secondary special school raise concerns about the proposal to increase the size of the school because of possible disruption from the building works; noise and disturbance from school transport and queries whether there is a possible alternative site. In response, every effort will be made to minimise the impact on neighbouring properties of the building work at the school. And as a result of Spa school recruiting more local students there will be less disturbance from school transport. An alternative site would not be appropriate. These issues are addressed in more detail in the consultation section below.
11. The programme for the building works at Spa secondary special school has now been prepared. This shows that the work to increase the school's size will not be completed until summer 2011. Because of the need to minimise disruption to pupils who require a stable and ordered school environment it would not be appropriate to increase the school's size until after the building work has been completed, so it is recommended that Spa secondary special school increases in size from 80 to 100 places from 31 August 2011. The Executive as Decision Maker is able to modify the date for implementation of statutory proposals.

Community Impact Statement

12. The proposals will have a positive impact on the local community as there will be adequately resourced borough-wide special schools for children with the most complex ASC needs, whose numbers are continuing to rise. These schools will be Haymerle primary special and Spa secondary special, which would increase its number of places from 80 to 100. For children who can access the mainstream curriculum at least 50% of the day, there will be four geographically spread primary resource bases.

Resource Implications

Provision of autism resource bases at Brunswick Park, Redriff, Rye Oak and Snowfields primary schools

Revenue implications

13. School budgets are required to be determined prior to the commencement of the financial year. Additional provision of £191,141 for the expansion of resource bases to 56 places has therefore, by agreement with the Schools Forum, already been incorporated in to the Schools Budget for 2009/10.
14. It is important to recognise, however, that the costs to the Council of meeting the needs of children with ASC will increase further over the next two years as the resource bases fill to capacity (79 places in total) and that further DSG resources will need to be identified to meet this need. This funding requirement will be built in to the Local Authority's base funding proposals to the Schools Forum for 2010-11 and future years.

Capital implications

15. Three schools have the accommodation required for the bases already. Only one school, Redriff, requires capital expenditure and the necessary resources have already been included in the agreed capital programme. Redriff could not offer more than ten places without this development.

Special Schools Proposals

Revenue implications

16. Currently there is no revenue budget to support the additional places at Haymerle and this will form a budget pressure on the special schools budget from April 2010. Potentially, this could require an allocation of additional DSG resources of some £80,000 in a full year and this funding requirement will be built in to the Local Authority's base funding proposals to the Schools Forum for 2010-11 and future years.
17. Similarly, the additional revenue costs for the expansion of Spa school will need to be built in to the special schools budget proposals for 2011-12 and future years.
18. Any General Fund costs arising from these proposals, such as for transport and escorts, will be contained within existing budgets. Creation of additional special school places within the borough will avoid the potentially greater costs that might be incurred in transporting pupils to provision outside of the borough.

Capital implications

19. Haymerle primary special school will need some building work over the next year to release a class base to raise possible intake numbers from 64 back to 72. An allocation of £1million to fund this work has already been identified from

within the Primary Capital Programme agreed by Executive on 17 March 2009.

20. Spa secondary special school capital costs have been included in the SSF programme and the building work will be undertaken by the LEP.

Consultation

21. A summary of the outcome of the statutory consultation process is included in paragraphs 9 to 11 in this report. The Spa school local resident's points are addressed in more detail below.
22. The respondent is concerned that local residents have had to put up with the noise and disruption from building works over the last three years. In addition they have concerns about the noise from the parking of coaches outside the school and also the impact of traffic changes that have led to more difficulties for accessing the local road network. In addition the respondent asks why not expand in the nearby primary school building currently being used for decant?

Comments on the response

23. Spa secondary special school has been improved over the last few years, but the last building work at the school was the completion of the new sports hall in 2006. There has been more recent construction of new flats alongside and behind Spa – which the resident may have thought was related to the school. Every effort will be made to minimise the impact on the neighbouring properties of the next stage of building work at the school in connection with this proposed increase in its size.
24. Because of their special needs many Spa school students are transported to the school. There is no space in the school grounds to incorporate parking or a drop off point. In the next few years the pupils who travel from other boroughs will reduce, thus cutting the number of vehicles arriving at the school.
25. All transport providers have been instructed to ensure that engines are switched off when stationary to avoid noise disturbance. All companies are expected to comply and performance is being monitored closely.
26. The nearby primary school building, which is approximately quarter mile from Spa school, is currently being used and would not be suitable as an annexe to Spa because the special needs of the pupils are such that travelling between sites is not appropriate because of their special needs condition.
27. It is now recommended that the proposed resource bases at the four primary schools, designating Haymerle primary special school as solely for autistic pupils and increasing the size of Spa secondary special school are agreed. In the case of Spa school, as a result of the building works not being programmed to be completed until summer 2011 the Executive is recommended to agree that the proposal is implemented from 31 August 2011.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Communities, Law & Governance

28. Members have been asked to agree proposals to establish resource bases for autistic children at Brunswick Park, Rye Oak, Snowfields and Redriff primary schools, and in addition, proposals to increase the school size at Spa secondary special school. It is also proposed that Haymerle primary special school is designated a special school for autistic children.

Legislative Background

29. When considering the proposals outlined within the body of the document, the Executive should have regard to the Local Authority's general duties under the following legislation and ensure that the proposals are consistent so as to meet those duties, in particular, Section 14 of the Education Act 1996. This states that the council should consider whether it has sufficient schools, in number and character, to secure the education of all children's educational needs in the borough.
- The Executive should have regard to the general welfare principles of the Children Act 1989
 - The statutory duty to comply with the Disability Discrimination Act 1995 when refurbishing Redriff and Haymerle Schools.
 - The Children Act 2004 and the Local Authority's duty to promote wellbeing for the children in the borough and to work with other local partners, including Strategic Health Authorities and Primary Care Trusts.
 - The establishment of the resources proposed should be demonstrably able to meet the Special Educational Needs (SEN) of the pupils as set out in the SEN Code of Practice 2001 paragraph 7.52. This relates to the need for the Local Authority to make provisions to meet the needs of the wide spectrum of educational needs.

Determining the proposals

30. The Executive should have regard to the Guidance issued by the Secretary of State. The Guidance which applies is Planning and Developing Special Educational Provision ("the Guidance").
31. This Guidance requires that when proposals are developed for reorganising or altering SEN provision the Local Authority will need to show how they will improve on current arrangements. Any proposals for SEN reorganisation should fit within the strategic framework set by the Local Authority for meeting the full range of special educational needs.

Factors to be taken into account by the Executive prior to implementation

32. The Executive must satisfy itself as to the adequacy of the Consultation. In doing so the Executive must be confident that the following issues have been fully considered:

- (a) Has all the information been provided?
 - (b) Did the published notices comply with the statutory requirements
 - (c) Are the proposals linked or related to other published proposals?
 - (d) Were the two responses to the proposals fully considered and clear responses provided with reasons?
33. It is clear from the report that there have been extensive consultations which includes putting the proposals to the Governing bodies of Brunswick Park, Redriff, Rye Oak and Snowsfield Schools. In addition, the concerns raised by the residents were addressed. The report also details the impact on the community. These steps are in accordance with the provisions set out in the Code of Practice.

Finance Director

34. As set out above, the direct revenue implications of the proposals set out in this report fall to be met from the Dedicated Schools Grant (DSG) Schools Budget and these will be incorporated in to the Local Authority's base budget proposals to the Schools Forum for 2010/11 and future years.
35. The costs of any capital works associated with the proposals will be contained within existing capital programme approvals.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
DCFS Regulations and Guidelines	160 Tooley Street, London SE1	Martin Wilcox 020 7525 5018

AUDIT TRAIL

Lead Officer	Romi Bowen, Strategic Director of Children's Services	
Report Author	Martin Wilcox, Education Planning Officer	
Version	Final version	
Dated	June 9 2009	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	Yes	Yes
Finance Director	Yes	Yes
Executive Member	Yes	
Date final report sent to Constitutional/Community Council/Scrutiny Team		June 12 2009

Item No.	Classification: Open	Date: June 23 2009	Meeting Name: Executive
Report title:		Appointments to Outside Bodies 2009-10	
Ward(s) or groups affected:			
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATIONS

1. That the executive consider and agree appointments to the outside bodies listed in appendix A of the report for the 2009-10 municipal year.

BACKGROUND INFORMATION

2. Each year the council makes appointments / nominates individuals to outside bodies.

KEY ISSUES FOR CONSIDERATION

Appointments to outside bodies

3. It is for the executive to make appointments to outside bodies in connection with the functions which are the responsibility of the executive (e.g. housing, education, social services, regeneration etc).
4. Attached as appendix A is a list of the outside bodies the executive are being recommended to consider appointing to for the 2009/10 municipal year.

Legal Implications

5. There are no specific legal implications.

Community Impact Statement

6. The council is being invited to make nominations to various outside bodies. The nominations process has no direct impact on the community.

Consultation

7. The political group whips have been consulted on the issues contained in the report and have been invited to submit nominations.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Documentation from the relevant Outside Bodies	Town Hall, Peckham Road, London SE5 8UB	Everton Roberts 020 7525 7221

APPENDICES

No.	Title
Appendix A	List of outside bodies

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Everton Roberts, Constitutional Officer	
Version	Final	
Dated	June 15 2009	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Date final report sent to Constitutional Team		June 15 2009

APPOINTMENTS TO OUTSIDE BODIES 2009-10

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Age Concern London	To promote the welfare of the aged in any manner which may be deemed by law to be charitable within Greater London.	Annually (September, October or November)	Daytime	1	
Better Bankside Board	To improve the quality of the Bankside environment, further develop the potential draw of the area, increase the sense of security and ensure that better and sustainable maintenance and management arrangements are put in place.	6 week cycle	Evening	1	Councillor or officer
Browning Estate Management Board	To oversee the management/running of Browning Estate with its own independent budget.	Once a month	Evening	2	4 places in total, 2 to be filled by officers to provide the required technical advice and guidance on housing management issues.

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Canada Water Consultative Forum	The forum is responsible for advising on the overall direction of development proposals and ensuring public awareness and involvement in the development proposals	Every 6 to 8 weeks	Evening	4	
Central London Forward (CLF)	<p>CLF established in 2007. Provides a new cross-sector 'voice for Central London'. It is currently led by six Central London local authorities (City of London, City of Westminster, Camden, Kensington & Chelsea, Islington and Southwark) with the City of London Corporation acting as the contracting body and employer.</p> <p>CLF operates at a strategic level, seeking to influence policy makers on matters of mutual interest to the communities and businesses of Central London</p>			1	Must be Leader of the Council

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Centre for Language in Primary Education	Professional development and family learning center. Provides a range of education support, advisory and direct delivery services to schools and families throughout Southwark.	Six times a year (once every half term)	Daytime	1	
Cycling England (Member Champion for Cycling)	<p>Cycling England is the national body which co-ordinates the development of cycling across England. Their aim is to create the conditions which will result in more people cycling, more safely, more often.</p> <p>The key objective of the cycling champion would be to support and encourage the council in its work to ensure that the promotion and encouragement of cycling as a means of transport as well as for leisure, plays a central role in the development and implementation of the council's policies and strategies.</p>			1	<p>Cycling England is encouraging local authorities to appoint member champions for cycling. It offers a toolkit to support the member champion.</p> <p>The member champion should be a regular cyclist.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Chartered Institute of Library and Information Professionals (CILIP) – formerly known as the Library Association	Professional body for librarian and information professionals. Promotes Librarianship as a profession and offers training and development courses.	Four times a year	Daytime	1	
Cross River Board	To deliver cross borough regeneration initiatives north and south of the River Thames in the Boroughs of Southwark, Lambeth, Corporation of London and City of Westminster	Quarterly	Daytime	1	Usually the leader or executive member for regeneration.
Cross River Tram Board	To oversee implementation of the Cross River Tram	Quarterly	Daytime	1	Usually the leader or executive member for regeneration
Crystal Palace Community Development Trust	Trust set up to oversee the development of the Crystal Palace area.	Once a month	Evening	1	
East London Line Group (and Steering Group)	To promote the benefits of the extension of the East London line To seek the earliest possible construction of key infrastructure required to facilitate the East London line extensions.	3 meetings a year	Evening	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	To publicise and promote events and activities to achieve the aims and objectives of the organisation, including lectures, symposiums, seminars, workshops etc				
Greater London Enterprise Limited	To assist, promote, encourage and secure the physical and economic development and regeneration of the whole or any part of Greater London.	Quarterly	Evening	1	Does not have to be a councillor
Green Chain Joint Committee	The Green Chain Joint Committee is made up of councillors from the boroughs of Bexley, Bromley, Greenwich, Lewisham and Southwark (from 1 April 2008). The boroughs jointly administer the South East London Green Chain which consists of over 300 open spaces across the five boroughs. The Committee's aim is to promote and achieve the objectives and policies set out in the 1977 Green Chain Policy Document.	Bi Annual (September and February)	Evening	2	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Groundwork Borough Steering Group	Oversees the Groundwork's activities in Southwark.			3	<p>The steering group reports to the Sub Regional Committee</p> <p>One representative from each political group to be nominated.</p>
Groundwork South London Sub-Regional Committee	Collectively oversees Groundwork's activities across South London.			1	<p>Following restructuring of Groundwork across London the Lambeth and Southwark Groundwork Trust has been subsumed into Groundwork London Trust.</p> <p>The sub-regional committee reports to Groundwork London Trust.</p> <p>One representative from amongst those appointed to the borough steering group to be nominated..</p>
John Harvard Library Project Management Board (Lottery Fund Project)	<p>The purpose of the project management board is to:</p> <ul style="list-style-type: none"> - To monitor the progress of the implementation of the John Harvard Library+ Project. - To ensure that the Project is delivered according to the specification agreed with the Big Lottery Community Libraries Programme. - To provide advice on the development of services at John Harvard Library to meet the needs of 	Quarterly	Daytime	2	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	<p>specific target groups.</p> <ul style="list-style-type: none"> - To be champions for the John Harvard Library in the local community and promote awareness of the Project through events and open days. - To consult with current and potential stakeholders in order ascertain what their aspirations are for the Library. - To consider possibilities for future community engagement following completion of the Project. 				
Lambeth & Southwark Housing Association Limited	To provide affordable rented housing for local people on low incomes.	Bi monthly	Evening	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
London Accident Prevention Council (LAPC)	To reduce the number of road accident casualties within Greater London and provide a means of communication relating to road accident prevention between London local authorities, central government and other organisations.	Quarterly	Daytime	2	Does not have to be a councillor
London Bridge Bid Company	To establish the London Bridge area as a world class business district and visitor destination offering businesses, workers, visitors and residents a better managed and cared for trading environment, which is cleaner, greener and safer and more friendly, attractive, connected and socially responsible.	Bi Monthly	Daytime	1	Usually a ward member
LGA Urban Commission	<p>The purpose of the Commission is to;</p> <ul style="list-style-type: none"> ▪ provide the forum in which urban authorities can discuss matters of common concern and exchange good practice and experience. ▪ assist the LGA take into account the needs, priorities and aspirations of urban 	Two times a year	10.00a.m.	2	<p>The Council is entitled to 5 votes and may allocate them amongst Councillor representatives as it sees fit.</p> <p>1 representative may be an officer, however only councillor representatives may vote.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	<p>authorities in formulating and promoting its policies;</p> <ul style="list-style-type: none"> ▪ help the LGA to promote the role and interests of urban authorities and the ability of those authorities to meet the needs of the communities they serve. 				

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
London Youth Games Ltd	The London Youth Games Ltd organise the annual London Youth Games on behalf of the London Boroughs. It is a non-profit making company owned and guaranteed by the London Boroughs and the City of London Corporation.		Daytime	2	<p>1 representative and 1 deputy</p> <p>Each local authority is encouraged to nominate the council member that has the London Youth Games within their portfolio.</p> <p>The organisation asks for the council representative to have enthusiasm for the youth games, a working relationship with the sports development team and/ or officers nominated as Borough team organisers, give written opinions and feedback as required in relation to the games, both present and future, attend the games finals weekend in July and attend the organisations annual general meeting.</p>
North Southwark Environment Trust	<p>The preservation and conservation of the environment for the benefit of the public, including the promotion of energy efficiency and efficient methods of disposing of waste.</p> <p>The provision of facilities for education, recreation or other leisure time occupation, in the interests of improving the conditions of life of the inhabitants covered by the area of benefit.</p>	Twice a year	Daytime	1	<p>Does not have to be a councillor</p> <p>The area of benefit covered by the Trust is 'north of the roads known as Camberwell New Road, Camberwell Church Street, Peckham Road, Peckham High Street and Queens Road.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
South Bank Partnership	Engagement with South Bank Employers Groups, Local MP's and Community Organisations in North Lambeth and Southwark (Bankside).	Quarterly	Daytime	4	1 representative and local ward councillors (4 in total)
South Bank and Bankside Cultural Quarter Directors Board	<p>The mission of the Cultural Quarter is to work with the community to:</p> <ul style="list-style-type: none"> - Celebrate the richness and diversity of cultural activity in the quarter and across London - Engage with local communities - Promote high quality public realm - Foster and sustain creativity in the local economy including skills and training - Act as a catalyst for creative activity throughout London. <p>The geographical boundary of the cultural quarter is along the south bank of the river from the London Eye to the Design Museum and south to</p>	3 times a year	Daytime	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	Elephant and Castle. Its membership comprises of not for profit cultural organisations within this boundary.				
SOWF (Some Other Way Forward) Project Board	<p>SOWF is a three year project (2006-2009) led by Southbank Centre and the Tate with the active involvement of eighteen other cultural partners including local authorities, universities and business organisations.</p> <p>SOWF offers young people of Lambeth and Southwark the opportunity to experience cultural activity. The project has the potential to provide:</p> <ul style="list-style-type: none"> • Models of empowerment for young people • Constructive outlets for disaffected youth • Raise skills and employability • Motivate teachers • Raise standards and performance 	Every 6 weeks	Day time	1	SOWF is a key project of the South Bank and Bankside Cultural Quarter

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
South Bermondsey Partnership Board	The South Bermondsey Partnership has funding from government for seven years to improve South Bermondsey. The programme involves Southwark Council, the police and the primary care trust, along with other initiatives such as Surestart and the City of London Academy.	Bi monthly	Day and Evening	2	1 Livesey ward councillor and 1 South Bermondsey ward councillor
Southwark Alliance (Local Strategic Partnership)	The Southwark Alliance is the Local Strategic Partnership for the borough. It brings together the major public sector agencies, such as Southwark Council, the Metropolitan Police, the Primary Care Trust, JobcentrePlus and local schools, and representatives of the business, voluntary and community and faith sectors. Their purpose is to improve the lives of the people in Southwark.	Bi monthly	Evening	2	Leader of the council and a representative of main opposition group
Southwark Cathedral Education Centre	The Education Centre exists to help teachers cover the curriculum for primary and secondary education in imaginative ways, while playing its part in the Cathedral's outreach	Bi Annual	Daytime	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	and mission and presenting the Cathedral as a place of worship.				
Southwark Community Leisure Ltd. (Fusion) Management Board	Responsible for the management of the strategic development of health, fitness and leisure services within the borough in partnership with Southwark Council.	Quarterly	4.00pm	3	One from each political group. Does not have to be a councillor
Southwark Groundwork Trust, Directors	The promotion of Environmental issues within Southwark including the allocation of funding for a number of Environmental projects.	Four times a year	Evening	3	one from each political group

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
South London Gallery Trustee Limited	To act as Trustees and Director of the South London Gallery Trustee Ltd (the sole corporate trustee of the South London Fine Art Gallery and Library Trust) – which operates the South London Gallery as a public contemporary art gallery. Southwark Council is a major funder of the Gallery but trustees must act solely in the best interests of the charity and are responsible for controlling the management and administration of the Charity in line with the Charities governing document.	Quarterly	4.30pm	3	One from each political group
South London and Maudsley (SLaM) NHS Trust Members Council	To support the board of directors in setting the longer-term vision for the trust and to influence proposals to make changes to services and to act in a way that is consistent with NHS principles and values and the terms of the Trust's authorisation.	3 times a year		1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Southwark & Lambeth Archaeological Excavation Committee (SLAEC)	The SLAEC is an advisory body established to promote archaeological work in Southwark and to advance the knowledge of the history of Southwark and Lambeth by archaeological investigation.	Four times a year	Evening	2	1 representative and 1 deputy
Waterloo Quarter Business Alliance – Southwark (Business Improvement District)	To re-establish the lost town centre feel in Waterloo and to create a safer and more pleasant trading environment for businesses and to promote the area to bring in more visitors, whilst maintaining its individuality and unique character.			1	Usually ward councillor

Item No.	Classification: Open	Date: June 23 2009	Meeting Name: Executive
Report title:		Nominations to Panels, Boards and Forums 2009-10	
Ward(s) or groups affected:			
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATIONS

1. That the executive agrees the allocation of places to the panels and boards and forums set out in appendix A of the report for the 2009-10 municipal year and nominates members accordingly.
2. That the executive consider whether to appoint a chair and vice-chair to the following bodies from amongst those individuals appointed to serve:
 - Pensions Advisory Panel
 - Standing Advisory Council on Religious Education

BACKGROUND INFORMATION

3. It is for the executive to agree the allocation of places to panels, boards and forums in connection with the functions that are the responsibility of the executive (i.e. housing, education, social serves, regeneration etc).

KEY ISSUES FOR CONSIDERATION

Proportionality

4. Appendix A sets out the detail of those, panels, boards and forums for which nominations are required for the 2009-10 municipal year. There is no requirement that appointments to panels, boards and forums are proportionate and in the past, where the allocation of seats has been proportionate, this has been done by local agreement.
5. There is no requirement that a seat allocated to a particular group can only be filled by a member of that group. Therefore groups have the discretion to allocate seats as they wish, including to a member of another group or an individual councillor.

Appointment of chairs and vice-chairs

6. In recommendation two, members are asked to consider whether the appointment of the chair and vice-chair of the Pensions Advisory Panel and Standing Advisory Council on Religious Education (SACRE) should be agreed by the executive or at the first meeting of the body. If Members are minded to agree the chair and vice-chair at this meeting then names should be given at the time:
- Pensions Advisory Panel
 - Standing Advisory Council on Religious Education

Establishment of new bodies

7. Members may wish to establish new bodies or recommend that officers look into changing the status of existing bodies. In relation to the creation of new bodies, Members will need to:
- (i) agree new terms of reference
 - (ii) agree the membership and allocation of places
 - (iii) consider whether to appoint the chair and vice-chair
8. Copies of the terms of reference of the bodies referred to in appendix A of the report are available on request.

Community Impact Statement

9. There are no specific community impact issues arising from the recommendations.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Terms of Reference/Constitutions of the boards and forums	Town Hall, Peckham Road, London SE5 8UB	Everton Roberts 020 7525 7221

APPENDICES

No.	Title
Appendix A	List of Panels, Boards and Forums

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Everton Roberts, Constitutional Officer	
Version	Final	
Dated	June 15 2009	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Date final report sent to Constitutional Support Services	June 15 2009	

NOMINATIONS TO PANELS, BOARDS AND FORUMS 2009-10

PANELS, BOARDS AND FORUMS

ADOPTION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To recommend to the adoption agency whether adoption is in a child's best interests and if he/she should be freed for adoption, to assess the suitability of prospective adopters and whether the matching between a child and adopters is appropriate.	Statutory. Adoption Agency Regulations.	2 Councillors 3 Officers (to include 1 Medical Adviser) 5 Independent Members 1 legal advisor	Once a month on a Thursday 1.00 p.m. to 5/6.00 p.m.	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 1 (n/a) Labour - 1 (n/a) Conservatives – 0 (n/a)	No change	2 Councillors	None

ADMISSIONS FORUM

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>The purpose of the Admissions Forum is to:</p> <ol style="list-style-type: none"> 1. serve the interests of children and parents within the relevant area of the authority. 2. to determine what is the relevant area of the authority. 3. promote agreement on admission issues. 4. consider the comprehensiveness and accessibility of admissions literature and information for parents, produced by each admissions authority within the area of the Forum. 5. consider the effectiveness of the Authority's proposed co-ordinated admission arrangements. 6. consider the means by which admission processes might be improved and how actual admissions relate to the admission numbers published. 7. monitor the admission of children who arrive in the Authority's area outside a normal admission round. 8. monitor the admission arrangements for children with special educational needs and Looked After Children. 9. to monitor admission arrangements for children who have been excluded from school 10. to consider the effects that admission arrangements have on social inclusion. 11. consider any other admission issues not covered above. 	<p>Statutory.</p> <p>The Education (Admissions Forums) Regulations 2002 under the Standards and Framework Act 1998.</p>	<p>3 Councillors 3 Community School representatives 1 Foundation School representative 2 Voluntary Aided School representatives 1 Church of England Diocese member 1 Roman Catholic Diocese member 2 Parent Governors 1 Representative from each Academy 1 City Technology College representative</p> <p>3 Local Community representatives. 4 Officers</p>	<p>Three times a term on a Monday 4-6pm.</p>	<p>N/a</p>

Allocation 2008-09 <i>(No. of Reserves in brackets)</i>	Proposed Allocation 2009-10 <i>(No. of Reserves in brackets)</i>	Council Appointment	Comments
Liberal Democrats – 1 (n/a) Labour – 1 (n/a) Conservatives – 1 (n/a)	No change	3 councillors	None

ANTI-HOMOPHOBIC FORUM

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To give consideration to and advise on matters relating to homophobic violence and abuse referred to the Forum from the Council, Police Service and Lambeth, Southwark and Lewisham Health Commission and other relevant agencies on matters concerning homophobic violence and abuse, locally.	Consultative Forum	3 Southwark Divisional Police Commanders, 1 Borough Liaison Officer, 3 Council Members, 1 Chief Executive of the LSLHC, Lesbians and Gay men living or working in Southwark, Voluntary/statutory organisations servicing Gay members of the community in Southwark.	Every 2 months 7.00 p.m to 9.00p.m	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 1 (n/a) Labour - 1 (n/a) Conservatives – 1 (n/a)	No change	3 Councillors	None

FOSTERING PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To make recommendations to the fostering service about the approval of prospective foster carers, the re-approval of foster carers at the time of their first annual review, to hear appeals by foster carers who are not in agreement that their approval is terminated and to give advice to the fostering service, when requested. The panel will also give and receive feed back to/from the fostering service to ensure that standards are maintained	Statutory Fostering Services Regulations 2002 National Minimum Standards for Fostering Services 2002	1 Councillor 5 Officers 4 Independent Members	Once a month, on the first Monday of the month between 10.00 a.m. and 1 p.m.	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 1 (n/a) Labour - 0 (n/a) Conservatives – 0 (n/a)	No change	1 Councillor	None

JOINT PARTNERSHIP PANEL (TRADE-UNION CONSULTATION)

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To provide a member-level trade union consultation forum for dialogue on corporate policy issues and corporate proposals affecting the workforce.	Consultation Forum	2 Councillors, Chief Officer & Head of Human Resources. Plus accredited Branch Secretaries of UNISON, GMB, UCATT & TGWU.	Quarterly	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
2 representatives of the Executive. In 2008-09 the executive members were the Leader of the Council and executive member responsible for human resources	2 representatives of the Executive	2 Councillors	None

LEASEHOLDERS ARBITRATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To resolve disputes between Southwark Right to Buy applicants, Southwark Council leaseholders and Residential Freeholders who pay a service charge to Southwark Council.	Panel	17 Councillors	As required	N/a

Allocation 2008-09 <i>(No. of Reserves in brackets)</i>	Proposed Allocation 2009-10 <i>(No. of Reserves in brackets)</i>	Council Appointment	Comments
Liberal Democrats – 8 (n/a) Labour - 8 (n/a) Conservatives – 1 (n/a) <i>(excluding Executive Members and relevant opposition spokespersons – to act as pool)</i>	No change	17 Councillors	

PENSIONS ADVISORY PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To assist the finance director in the management of the pensions function within the council.	Advisory Panel	3 councillors 3 officers 2 independent advisors 2 trade union representatives (observers)	Quarterly (additional meetings arranged if required)	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats 1 Labour 1 Conservatives 1	No change	3 councillors	None

SECURE ACCOMMODATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To review the cases of children admitted to secure accommodation.		2 Councillors Plus Independent Person	When required.	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 1 (1) Labour - 1 (1) Conservatives – 0 (n/a)	No change	2 Councillors	None

SOUTHWARK POLICE AND COMMUNITY CONSULTATIVE GROUP

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To provide for consultation, discussion and consideration with local community representatives, the police and the local authority on any matter directly or indirectly concerned with any aspect of the policing of the London Borough of Southwark.	Consultative Forum	Not to exceed 10 Councillors, Members of Parliament & MEP for the borough, Met Police (not to exceed 5), community representatives, Chair of the Lay Visitors Panel, Community rep from each Sector Working Group, Statutory agencies with interest in the policing of the borough.	Last Tuesday of every month 6.30 p.m to 9.30 p.m	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 5 (n/a) Labour – 4 (n/a) Conservatives – 1 (n/a)	No change	10 Councillors	

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To review the existing provision of Religious Education and consider whether any changes need to be made in the agreed syllabus or in support offered to schools. To monitor the provision of the daily collective worship and to consider any action to improve such provision.	Statutory	4 Councillors Plus representatives of local faith groups and Teachers Associations	Bi-Monthly	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 2 (n/a) Labour - 2 (n/a) Conservatives – 0 (n/a)	No change	4 Councillors	

TENANCY AGREEMENT ARBITRATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To resolve certain disputes between tenants and the council	Panel	17 Councillors	7 times per week 2 sessions per day – (Morning & Afternoon)	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 8 (n/a) Labour – 8 (n/a) Conservatives – 1 (n/a) (excluding Executive Members and relevant opposition spokespersons) – to act as pool.	No change	17 Councillors	

TENANTS MANAGEMENT ORGANISATION LIASION COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To discuss with representatives of TMO's issues of mutual interest.	Statutory	4 Councillors Plus TMO Representatives Executive Member for Housing Management	6 weekly	N/a

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Council Appointment	Comments
Liberal Democrats – 2 (n/a) Labour - 2 (n/a) Conservatives – 0 (n/a)	Liberal Democrat 2 Labour 2 Conservative 0	4 Councillors and Executive Member for Housing	